



Technical Progress Report 2

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Quality check by:			



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1 Progress Report Summary

1.1 Objectives and achieved results of the period

Objectives	Achieved result
WP1: Management	
<ul style="list-style-type: none"> • Successful 5th consortium meeting (Vienna) • Establish communication flow 	<ul style="list-style-type: none"> • The 5th consortium meeting provided a forum to discuss the actions to be taken to solve the 4 month delay of the project. The importance of engagement and keeping deadlines was again stressed. • 4 telephone meetings were held + regular communication via e-mail and telephone
WP2: Background analysis and context conditions	
<ul style="list-style-type: none"> • Finished 	<ul style="list-style-type: none"> • finished
WP3: Creative process	
<ul style="list-style-type: none"> • Design of final modules 	<ul style="list-style-type: none"> • All English modules are finalised. Most country specific versions have been finalised. Remaining parts of Swedish and Austrian materials are still in progress.
WP4: Implementation	
<ul style="list-style-type: none"> • Implementation of training modules 	<ul style="list-style-type: none"> • 14 train-the-trainers sessions, reaching 57 teachers • 145 participants reached through formal learning sessions • 217 participants reached in non-formal sessions
WP5: Process and Impact Assessment	
<ul style="list-style-type: none"> • Implement process and impact assessment plan 	<ul style="list-style-type: none"> • Standardised questionnaires were designed to monitor impact of the training sessions. • A standardised input tool was designed to enable all partners to put in assessment data

WP6: Communication and dissemination	
<ul style="list-style-type: none"> • Implement Communication and Dissemination Plan • On-going updates of the website (deliverables, training modules online, members area, ...) 	<ul style="list-style-type: none"> • Continuing communication and dissemination activities took place • The promotion package (poster, leaflet) was distributed • The website was continuously updated. The training modules are online.

1.2 Identified problems and corrective actions taken in the period

Problems	Corrective action
Slow communication with some partners	Regular phone conferences were set up
Delay in WP3	TOI launched an assessment questionnaire to investigate the trajectory of the WP3-process in order to provide the coordinator, the consortium and the EACI with a clear understanding of the workflow. Based on those results we can generally say that the majority of the delay can be attributed to underestimated workload concerning the development of the modules. Next to that, as mentioned above communication was sometimes slower than agreed and deadlines were missed, which contributed to the delay as well.

1.3 Main activities in the next period

WP 1

- Next Consortium Meeting will be in June 2013 in Oslo (Norway)
- Final meeting will be in November – December 2013 in Brussels
- Quality check of Deliverables
- Strengthen and continue efforts on communication within the consortium
- Close follow-up on tasks and results
- Prepare final report (M36)
- Ensure qualitative ending of the project

WP2

- No activities planned

WP3

- Finalisation of training set
- Design of modules for third languages

WP4

- Organise Train-the-Trainer workshops
- Implementation of Training Modules
- Write D4.4. Implementation Report (M35)

WP5

- Implement Process and Impact Assessment Plan
- Write D5.3. Process and impact Assessment Report

WP6

- Implement Communication and Dissemination Plan
- Promote training materials
- National conferences to take a place in all partner countries

2 Consortium management in the period

2.1 Contractual, financial and administrative coordination

The Coordinator keeps track of all administrative or financial questions and liaises with EACI if necessary.

2.2 Communication

2.2.1 Between partners

The main instruments for formal communication between partners are the consortium meetings. The TOGETHER-consortium keeps meetings short and productive and regards them as joint working meetings instead of reporting meetings. Agendas are sent through well in advance.

1. Consortium Meeting in Vienna 30/11/2012

Next to the consortium meetings, TOGETHER uses phone conferences to monitor workflow on specific points. There were 4 phone conferences held in the reporting period.

1. Telephone conference 31/01/2013
2. Telephone conference 14/02/2013
3. Telephone conference 26/02/2013
4. Telephone conference 22/03/2013

Last, the consortium keeps in regular contact via e-mail and telephone. Thanks to the fact that TOGETHER is a small consortium, every partner can be involved and is aware of on-going activities. Minutes are made for each face to face and telephone meeting.

2.2.2 With the EACI

M21 maintains a good and satisfying communication with EACI via e-mail and telephone. However, during the reporting period TOGETHER's PO was replaced which made communication about the Interim Report a bit difficult.

2.3 Quality Assurance

During the Kick-off Meeting, M21 suggested to have a peer-review system for all deliverables. This was agreed and implemented. Every partner was assigned to one or more deliverables to peer-review. M21 performs a last general quality check on all deliverables.

For public deliverables, JMP performs an extra language check to ensure well written English.

2.4 Partner issues

No partner issues were encountered during the reporting period.

2.5 Unexpected developments

2.5.1 JMP

Sabrina Ishfaq was seconded to another organisation 2 days a week and her hours also reduced to part-time (3 days a week). This meant that she was only able to commit one day a week to TOGETHER. Peter Hardy, the Project Director assumed responsibilities where she was unable to attend teleconferences. Sabrina also had support staff who carried out various tasks in her absence.

Although JMP have done their best not to let this change affect the project, it will no doubt have delayed certain aspects of the implementation. Particularly those to do with non-formal training.

In addition to this, JMP Consultants Ltd has been acquired by another company. All staff and offices transferred to a new company, which still operates as JMP Consultants Ltd. This has not caused a disruption to the project in the UK.

3 Progress of work plan in the period

3.1 Progress on work packages against initial objectives

WP1: Management

See above 'Consortium management in the period'

WP2: Background analysis and context conditions

Partners involved: all

WP-leader: STA

Planned activities

none

Progress

finished

Deviations

no

WP3: Creative Process

Partners involved: all

WP-leader: FGM

Planned activities

- Final adaption and design of all (country specific) training materials (incl. production of ring folder and register set)

Progress

The final set of the training materials (incl. ring folder and register set) has been delivered. Main country specific versions have been finalised (incl. language and adaption). Parts of Swedish and Austrian adaptations are still in progress.

Deviations

WP3 has suffered a delay. It already started with a delay because of WP2 being delayed with 4 months. The final set of English training materials has been delivered by M19.

The country specific materials suffered from a delay because of the following reasons:

- The higher quality and complexity of the training materials needed to ensure a much better acceptance within the target group and lead to a significant increase of work.
- Translation and country specific adaptations faced problems (e. g. for many partners translation budget was too narrow for the final amount of materials and finding adequate translators was difficult for some partners and caused delays). Country specific adaptations had to be added or revised by FGM to keep the quality of the materials.
- Intensive communication regarding feedback and corrections (sending out repeated instructions plans by FGM).
- Swedish materials suffered from a delay because of translation and adaption problems.
- The design of Austrian materials suffered from a delay because of aiming the target to deliver all designed country specific materials for the partners to keep the ongoing WP4-process. This approach was chosen as the Austrian partners already established the best sufficient connections for implementation.

WP4: Implementation

Partners involved: all

WP-leader: JMP

Planned activities

- Implementation of TOGETHRE-materials in formal and non-formal educational settings.
- Organise train-the-trainer sessions

Progress

So far, only 3 partners have started delivering training; FGM AMOR, JMP Consultants Ltd and Mobiel21. Collectively, these partners have delivered formal training to 145 participants and non-formal training to 217. This equates to approximately 104 sessions and a total of 489 hours of training. A full overview is given in annexe.

FGM-AMOR has implemented all modules with a focus on the safe cycling module. They have so far reached 26 participants through formal channels and 121 participants through non-formal. This equals to roughly 44 sessions totalling 91 hours. Two groups have also been evaluated.

JMP has implemented the modules within 2 colleges in two parts of the UK, Peterborough and Goole. So far, in the UK only formal training has been implemented and between two colleges, a total of 119 migrants have been reached with approximately 44 hours of training between them. All modules have been covered. However, due to the formal system for practical sessions, no specific site visits/practical sessions have taken place. Cycle training has been offered through the local authorities and other practical elements have been set as homework.

Mobiel21 has so far delivered cycle training to 96 participants over 35 sessions. This has been possible through the Leuven Cycle School, which Mobiel21 has good links. Teaching of the other modules will start during the summer.

In Norway, some of the institutes that were approached with regards to teaching pulled out at the last minute and so implementation has been delayed. Other schools and institutions are being contacted and meetings are currently being held with some of them to discuss the project opportunities further.

So far, no training sessions have been held in Sweden.

Deviations

In Peterborough, JMP were working with Peterborough City Council to deliver and implement the travel training to non-formal groups. This involved working with the Community Cohesion Officer to contact groups and promote the training. Unfortunately, due to other work pressures, the Community Cohesion Officer could no longer dedicate time to this. JMP has continued to make contact itself with a number of community groups to make them aware of the learning materials, and some of the modules have been provided to groups. However, none of these groups, to date, have asked to formally be involved.

Through other project work, JMP is now working with Luton Borough Council to deliver the non-formal training. A train the trainer session will take place on 27 June. As a result of the change in area, delivery the non-formal training is behind schedule in the UK.

WP5: Process and impact assessment

Partners involved: all

WP-leader TOI

Planned activities

- Impact assessment procedure and finalisation of questionnaires for impact assessment
- Impact assessment to be carried out parallel to implementation of training
- On-going process assessment along the course of the project

Progress

Process evaluation

Based on the discussion in the phone meeting of March 22, 2013, a short questionnaire concerning the production of the national versions of the training modules was made and sent to all TOGETHER partners. A short draft report based on the filled in questionnaires from five partners, was sent to the partners. Comments received from Mobiel21 were incorporated into this process evaluation report. The status of the modules was reported in the Oslo meeting early June 2013. Several national modules were not ready by this meeting.

Impact evaluation

Questionnaires in English for the impact evaluation, a short note on the procedure for the impact evaluation and spreadsheets for the processing of the questionnaires were sent to the partners in February 2013. The Wp5 leader has received no information from the partners concerning the data collection for the impact evaluation, even though 2 – 3 partners have implemented some training. A special follow-up of the situation in Sweden showed no training implemented by late May 2013.

Conclusions

Adoption of the modules to national conditions, translation, language level checks, proof-reading and corrections of Word files and PDF files have taken a lot more time than planned. At least three of the five partners returning the questionnaire have spent more time than their budgets allowed for the productions of the national versions of the modules. The delays of the national versions have implied a delayed start of the implementation of the training. Consequently, there will be less time than planned for implementation and assessment unless the project period is extended.

Deviations

As implementation of training has been delayed because of late finalisation of training modules, impact assessment has been delayed as well

WP6: Communication and Dissemination

Partners involved: AEA, FGM and M21

Planned activities

- On-going updates of the website (deliverables, modules, members area, ...)
- National and international dissemination activities
- National c

Progress

The website has been updated with all training modules in the partner languages. Also the evaluation questionnaires in different languages are online.

Next to that the Promotion Package (poster and leaflet) has been produced in English and different partners languages and distributed amongst the target group and relevant stakeholders. As it proved to be budgetary difficult to leaflets in languages of origin (Turkish, Moroccan, ...), the leaflet is mainly targeted at intermediary organisations (schools, social organisations, grassroots organisations, ...) or higher educated immigrants.

All partners have started communication and dissemination activities. In annexe you can find an overview of the most important activities per partner. STA wasn't able to deliver this overview in time. TOI and AEA have started but indicated no activities to be reported yet.

Deviations

WP7: Common Dissemination

Planned activities

none

Progress

none

Deviations

No deviations

3.2 Progress regarding deliverables

No deliverables due in reporting period

3.3 Progress regarding performance indicators

Since the Performance Indicators all refer to activities that have yet to take place in WP4, no measurements have been done so far.

4 Work plan for the next period

4.1 Planned activities in the next period

WP1: Management

- On-going attention for communication and workflow. (eg. More frequent phone conferences)
- Prepare Final Report

WP2: Background analysis and context conditions

- No activities planned

WP3: Creative Process

- Final design of all modules

WP4: Implementation

- Organise and carry out training sessions
- Organise and carry out train-the-trainer sessions
- In the UK, JMP is working with Luton Borough Council to target non-formal groups and deliver travel training. A train the trainer session is being held at the end of June. Also, discussions are being held with the Red Cross in North West England, with a view to possibly using the materials amongst refugees.
- In Norway, training will begin in August 2013. A train the trainer has been set for 14th August 2013. Meetings with two schools concerning implementation of training. TOI plans to organise and carry out training sessions – 3 classes totalling between 60 and 90 students
- AEA will commence cycle training in July/August 2013, but no dates have yet been set for the other modules.
- In Belgium, Mobiel21 will commence implementation of all modules in addition to cycling in September 2013.
- FGM-AMOR will continue to deliver training through their various migrant groups. After this, the groups will take on the modules and continue to use them.
- Trafikverket will promote the modules over the summer.

WP5: Process and Impact Assessment

- Collect impact assessment data from partners

- Collect impact assessment data in Norway
- Process impact assessment data
- Assess impact of training modules
 - Assemble process evaluation reports made during the project period
- Prepare D5.3. Process and Impact Assessment Report

WP6: Communication and Dissemination

- Organise D6.5. National Events by M36
- Implementation of sustainability strategy (Task 6.4)
- Produce D6.4 Policy Recommendations in M36
- Publishing of articles in national and international journals
- Active dissemination of project results and recommendations

WP7: Common Dissemination

- No activities planned

4.2 Planned meetings and dissemination activities

Meetings

- 6th Consortium meeting on 4 and 5 June in Oslo
- 3rd expert meeting in Brussels
- Final Meeting in Brussels

Dissemination Activities

National events and train-the-trainer sessions are planned and will also serve as important dissemination channel. Communication and dissemination activities will be continued.

In Belgium, TOGETHER's national conference is scheduled for the 13th of December, in a joint organisation with the Flemish Institute for Traffic Knowledge (<http://www.verkeerskunde.be>) As the market leader in mobility related educational materials towards schools, this cooperation will provide a unique occasion for further dissemination.

An abstract for a presentation on Together on the move at the Transport Research Arena (TRA) 2014 conference in Paris (<http://tra2014.sciencesconf.org>) was prepared and submitted. Since this conference will take place after the end of the project, no Together in the move budget will be used for participating at the conference.

5 APPENDICES

Table 1: List of submitted deliverables since starting date

Del. N° ¹	WP N° ¹	Deliverable name ¹	Month of completion ¹	Submission with report ²	Deliverable uploaded at website? ³
D2.1.	WP2	State-of-the-art	M10	PR1	yes
D2.2.	WP2	Context conditions for knowledge transfer	M15	IR	yes
D2.3.	WP2	Policy integration strategy	M7	PR1	yes
D3.1.	WP3	Creative Workshop	M6	PR1	no
D3.2.	WP3	First external expert meeting	M6	PR1	no
D3.3.	WP3	Training Set	M19	PR1	yes
D4.1.	WP4	Test Phase Report	M17	IR	no
D4.2.	WP4	Second external expert meeting	M15	IR	no
D4.3.	WP4	Practitioners training blueprint	M19	IR	yes
D5.1.	WP5	Process and Impact Assessment plan	M8	PR1	no
D6.1.	WP6	Communication and Dissemination Plan	M7	PR1	no
D6.2.	WP6	Website	M6	PR1	online
D6.3.	WP6	Promotion package	M19	IR	yes

Table 2: First indicative state of advancement of hours spent (in %)

Overview hours

Work package	Actual / Planned Achievement	Totals Partners	M21	TOI	FGM	JMP	STA	AEA
WP 1 Management	Planned (0)	1.479	804	135	134	134	140	132
	Start - 30/04/13	1.250	545	155	108	223	120	99
	Percentage	84,48%	67,79%	114,81%	80,60%	166,42%	85,71%	74,64%
WP 2 Background analysis & context conditions	Planned (0)	1.152	268	270	134	134	280	66
	Start - 30/04/13	1.300	273	368	164	220	200	75
	Percentage	112,82%	101,87%	136,30%	122,39%	164,18%	71,43%	113,11%
WP 3 Creative process	Planned (0)	2.653	518	135	804	384	350	462
	Start - 30/04/13	2.992	545	220	851	410	350	616
	Percentage	112,78%	105,21%	162,96%	105,85%	106,77%	100,00%	133,32%
WP 4 Implementation	Planned (0)	3.975	737	675	603	938	560	462
	Start - 30/04/13	2.855	412	480	521	747	500	196
	Percentage	71,83%	55,83%	71,11%	86,40%	79,64%	89,29%	42,40%

WP 5 Process and impact assesment	Planned (0)	1.187	156	421	156	144	156	154
	Start - 30/04/13	512	30	265	49	28	140	
	Percentage	43,11%	19,07%	62,95%	31,41%	19,44%	89,74%	0,00%
WP 6 Communication and dissemination	Planned (0)	2.650	402	234	502	284	304	924
	Start - 30/04/13	1.448	125	51	601	35	285	351
	Percentage	54,65%	31,09%	21,79%	119,72%	12,32%	93,75%	38,02%
WP 7 IEE dissemination activities	Planned (0)	200	134					66
	Start - 30/04/13	12	12					
	Percentage	5,75%	8,58%					0,00%
Total Action	Planned (0)	13.296	3.019	1.870	2.333	2.018	1.790	2.266
	Start - 30/04/13	10.368	1.941	1.539	2.294	1.663	1.595	1.336
	Percentage	77,98%	64,28%	82,30%	98,33%	82,41%	89,11%	58,97%

Overview spending

Cost category	Actual / Planned Achievement	Totals Partners	M21	TOI	FGM	JMP	STA	AEA
Staff	Planned (0)	658.521,00	118.151,00	132.770,00	94.515,00	124.995,00	74.790,00	113.300,00
	Start - 30/04/13	484.990,47	66.382,20	125.789,00	85.542,00	78.654,27	68.500,00	60.123,00
	Percentage	73,65%	56,18%	94,74%	90,51%	62,93%	91,59%	53,07%
Subcontracting	Planned (0)	41.600,00	7.000,00	6.000,00	14.000,00	3.000,00	11.600,00	0,00
	Start - 30/04/13	25.012,00	3.000,00	4.853,00	6.759,00		10.400,00	0,00
	Percentage	60,13%	42,86%	80,88%	48,28%	0,00%	89,66%	
Travel and Subsistence	Planned (0)	36.660,00	8.040,00	6.440,00	5.660,00	5.640,00	5.640,00	5.240,00
	Start - 30/04/13	29.656,98	6.546,97	6.905,00	4.517,00	4.392,01	5.950,00	1.346,00
	Percentage	80,90%	81,43%	107,22%	79,81%	77,87%	105,50%	25,69%
Equipment	Planned (0)							
	Start - 30/04/13							
	Percentage							
Consumables	Planned (0)							
	Start - 30/04/13							
	Percentage							

Other specific costs	Planned (0)	89.440,00	12.360,00	11.860,00	15.660,00	12.190,00	11.860,00	25.510,00
	Start - 30/04/13	29.826,87	1.303,49	1.329,00	9.252,00	2.713,38	10.900,00	4.329,00
	Percentage	33,35%	10,55%	11,21%	59,08%	22,26%	91,91%	16,97%
Indirect costs	Planned (0)	395.113,00	70.891,00	79.662,00	56.709,00	74.997,00	44.874,00	67.980,00
	Start - 30/04/13	290.994,28	39.829,32	75.473,40	51.325,20	47.192,56	41.100,00	36.073,80
	Percentage	73,65%	56,18%	94,74%	90,51%	62,93%	91,59%	53,07%
Total	Planned (0)	1.221.334,00	216.442,00	236.732,00	186.544,00	220.822,00	148.764,00	212.030,00
	Start - 30/04/13	860.480,60	117.061,98	214.349,40	157.395,20	132.952,22	136.850,00	101.871,80
	Percentage	70,45%	54,08%	90,55%	84,37%	60,21%	91,99%	48,05%

Table 3: Updated list of main persons in charge of the action

<i>Participant N°</i>	<i>Participant Short name</i>	<i>Family name, first name</i>	<i>Telephone N°</i>	<i>E-mail</i>	<i>Date of Change</i>	<i>Justification</i>
1	M21	Jan Christiaens	+32 016/31 77 02	Jan.christiaens@mobi21.be		No change
1	M21	Lies Lambert	+32 016/31 77 09	Lies.lambert@mobi21.be		No change
1	M21	Elke Bossaert	+32 016/31 77 06	Elke.bossaert@mobi21.be		No change
1	M21	Ine Bosmans	+32 016/31 77 00	Ine.bosmans@mobi21.be	March 2011	Reinforcement of the project team
2	STA	Haval Davoody	+46 243 75 222	haval.davoody@trafikverket.se		No change
2	STA	Alexandra Semitcheva	+46 243 75 222	alexandra.semitcheva@trafikverket.se	Start until June 2011	Started working on TOGETHER but had to quit after 5 months
3	TOI	Terje Assum	+47 2257 3826	tas@toi.no		No change
3	TOI	Susanne Nordbakke	+47 2257 3826	Susanne.nordbakke@toi.no		No change
3	TOI	Nenseth Vibeke				Did not start
4	FGM	Gudrun Uranitsch				Changed jobs
4	FGM	Witzman Ursula				Maternity leave

4	FGM	Günther Illek	+43 316 810451 – 88	illek@fgm.at		No change
4	FGM	Tina Panian	+43 316 810451 11	panian@fgm.at	January 2011	Reinforced the project team
4	FGM	Sigrid Achleitner	+43 316 810451-19	achleitner@fgm.at	January 2011	Changed jobs
5	JMP	Sarah Wixey	0121 230 6010	Sarah.wixey@jmp.co.uk	November 2011	Will be leaving in November 2011
5	JMP	Sabrina Ishfaq		Sabrina.ishfaq@jmp.co.uk	June 2011	Reinforced the project team
5	JMP	Peter Hardy	0121 230 6010	Peter.Hardy@jmp.co.uk	November 2011	Will be main contact for JMP starting from November 2011
5	JMP	Nicola Kane				Did not start
5	JMP	McCorquodale Fiona				Did not start
5	JMP	Rhian Lewis				Did not start
6	AEA	Paul Pfaffenbichler	+43 1 5861524-142	paul.pfaffenbichler@energyagency.at	January until September 2011	Changed jobs
6	AEA	Willy Raimund	+43 1 586 15 24	Willy.Raimund@energyagency.at		No change

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6	AEA	Robin Krutak				Did not start
6	AEA	Reinhard Jellinek	+43 1 5861524-138	Reinhard.Jellinek@energyagency.at		Reinforced the project team

Updated version of the publishable summary slides and project fact sheet

Both documents provided in annexe of e-mail to EACI-IEE-REPORTS@ec.europa.eu

Copy of the deliverables produced during the reporting period

No deliverables were produced during the reporting period

Overview of implementation

Modules

TOGETHER on the move
WP4 - 4.3 Implementation Phase

COUNTRY NAME All
MONTH mei/13

	Country	Organisation	Formal/ Non-Formal	College/Group	Trained		Sessions	Hours	Modules					Evaluation	Comments
					Formal	Non F			ES&ST	W	C	PT	ED		
1	Austria	FGM-AMOR	Formal		26	121	44	91			3			Not complete	
			Non-Formal						1	7	25	6	2	Partially done	2 groups completed in 2013
2	Austria	AEA	Formal											No training carried out yet	
			Non-Formal												
3	Belgium	Mobiel21	Formal		0		35	350							
			Non-Formal	Fietschool Leuven		96			0	0	35	0	0	Not complete	Only cycle training has been started
4	Norway	TOI	Formal											Planned sessions but none complete	
			Non-Formal												
5	Sweden	Trafikvert	Formal											No data provided yet	
			Non-Formal												
6	United Kingdom	JMP Consultants	Formal	Goole College	24	0	8	14	1	2	1	0	4	Not complete	
			Formal	Peterborough City College	95	0	17	34	0	1	2	14	0	Not complete	
Total					145	217	104	489	2	10	66	20	6		

Train-the-trainers

	Country	Organisation	Formal/ Non-Formal	Train the Trainer sessions	Trained		Comments
					Sessions	Trained	
1	Austria	FGM-AMOR	Formal	Y	3	3	
			Non-Formal		4	4	2 groups completed in 2013
2	Austria	AEA	Formal				No training carried out yet
			Non-Formal				
3	Belgium	Mobiel21	Formal	Y	1	6	
			Non-Formal		4	40	Only cycle training has been started
4	Norway	TOI	Formal				Planned sessions but none complete
			Non-Formal				
5	Sweden	Trafikvert	Formal				No data provided yet
			Non-Formal				
6	United Kingdom	JMP Consultants	Formal	Y	1	3	
			Formal		1	1	
Total					14	57	

Overview of communication and dissemination activities

TOGETHER ON THE MOVE		TOGETHER ON THE MOVE Template for Dissemination Activities										
Partner acronym	No.	Type of activity (e.g. publication, article, presentation, flyer, etc.)	Name of journal / media / conference	Organiser / editor	Title of article / presentation	Location of conference / issue of publication	Date of conference / publication (dd.mm.yyyy)	Website / Internet link	Type of audience / target group (e.g. experts, general public, authorities)	Number of participants / print run	Countries addressed	List of attachments (copy of article / powerpoint / conference agenda, list of participants, photos, etc.)
JMP	1	Article	JMP website	Sabrina Ishfaq	TOGETHER on the move	Website	13/07/2012	http://www.jmp.co.uk/forward	General public interested in transport. Potential customers	N/A	All, but mostly UK	
JMP	2	Presentation	ECOMM 2013	Sabrina Ishfaq	TOGETHER on the move	Gavle, Sweden	29/05/2013		Transport practitioners in EU	88	Europe	JMP 2 ECOMM Pecha Kucha
JMP	3	Flyer	Peterborough City College	Sabrina Ishfaq	TOGETHER on the move	Project leaflet	?	N/A	All	38	UK, Peterborough	This is the same as the generic project flyer
JMP	4	Meeting/Presentation	Luton Borough Council	Peter Hardy	TOGETHER on the move	Luton	3/05/2013	NA	Borough officers	5	UK, Luton	N/A
JMP	5	Tweets	Twitter	JMP Consultants	N/A	Social Media	Various	www.twitter.com/JMP	Transport practitioners and other	214	All, but mostly UK	N/A see twitter account
JMP	6	Article	ATCO News	Peter Hardy	TOGETHER on the move	UK local authorities	Planned Sept 13		Local authorities and other transport agencies across the UK	700	UK	
JMP	7	National Conference	TOGETHER on the Move	Peter Hardy / Sabrina Ishfaq			Planned Dec 13					

TOGETHER ON THE MOVE

Template for Dissemination Activities

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M21	1	article	Eltis Mobility Update	FGM-AMOR	project of the month		1/03/2013	http://www.eltis.org/mobility_update/index2.php?id=29	transport professionals, practitioners, policy makers	20000+	EU	
M21	2	publication	Inzicht	M21	Nieuwkomers, wie zijn ze en hoe rijden ze?		1/03/2013	http://www.mobiel21.be/sites/default/files/Inzicht%20nummer%2006%20Nieuwkomers.pdf	practitioners, NGOs, transport professionals,		Belgium, The Netherlands	
M21	3	presentation	ECOMM	EPOMM	Immigrants and sustainable mobility: the final frontier?	Frankfurt	13/06/2012	http://www.epomm.eu/ecommm2012/#B6	transport professionals, practitioners, policy makers	45	EU	
M21	4	presentation	CIVITAS Forum	CIVITAS	TOGETHER - Pecha Kucha	Vitoria - Gasteiz	24/09/2012	http://www.civitas.eu/index.php?id=186	transport professionals, practitioners, policy makers		EU	
M21	5	Facebook-article	Mobiel 21 fanpage	M21	no title		29/04/2013	https://www.facebook.com/Mobiel21	general public	315	Belgium	
M21	6	Facebook-article	Mobiel 21 fanpage	M21	Geef nieuwkomers een mobiliteitstraining!		7/02/2013	https://www.facebook.com/Mobiel21	general public	315	Belgium	
M21	7	flyer distributed	Together - train-the-trainer	M21	Together - train-the-trainer		28/02/2013		trainers	12	Belgium	
M21	8	flyer distributed	Together - train-the-trainer	M21	Together - train-the-trainer		25/03/2013		trainers	10	Belgium	
M21	9	flyer distributed	Together - train-the-trainer	M21	Together - train-the-trainer		17/05/2013		trainers		Belgium	
M21	10	article	EPOMM e-update	EPOMM	E-update		1/10/2012	http://www.epomm.eu/newsletter/electronic/1012_02_EPOMM_enews.php	transport professionals, practitioners, policy makers	?	EU	

TOGETHER ON THE MOVE

Template for Dissemination Activities

Partner acronym	No.	Type of activity (e.g. publication, article, presentation, flyer, etc.)	Name of journal / media / conference	Organiser / editor	Title of article / presentation	Location of conference / issue of publication	Date of conference / publication (dd.mm.yyyy)	Website / Internet link	Type of audience / target group (e.g. experts, general public, authorities)	Number of participants / print run	Countries addressed	List of attachments (copy of article / powerpoint / conference agenda, list of participants, photos, etc.).	Reinhold For the no. of d in the file
FGM-AMOR (2011)	1	Information flyer	Mobility workshop 2011	verein freiraum / FGM-AMOR		Graz/Leibnitz, AT	March 2011		Migrant organisation verein freiraum in Leibnitz	10	Austria	FGM_1_Flyer_Mobility workshop.pdf	
FGM-AMOR	2	Information flyer	First mobility trainings 2011	FGM-AMOR		Graz, AT	March/April 2011		Migrant organisations in Graz	50	Austria	FGM_2a_Teaser_Together.pdf FGM_2b_Flyer_Together_Training.pdf	
FGM-AMOR (2012)	3	Various press articles and public appearances	Press on mobility trainings 2011 and 2012 in Graz (see attachment)	see attachment	see attachment	Austria	2011-2012	see attachment	general public and cycling associations		Austria	FGM_3a_Overview_Press_articles_Graz.doc FGM_3b_TOGETHER_Press_articles_Graz.pdf	
FGM-AMOR	4	Project flyer and information desk	Austrian cycling summit meeting	Energy and Environmental Agency Austria		Perchtoldsdorf, AT	26.-27.03.2012	http://www.enu.at/service/nachrichten/radgipfel	general public and cycling associations	300	Austria	FGM_4a_Flyer_Austrian_Cycle_summit_meeting.pdf FGM_4b_Photo_1_Cycle_meeting.JPG FGM_4c_Photo_2_Cycle_meeting.JPG	
FGM-AMOR	5	Project flyer	Welcome package 2012	City of Graz (Integration department)		Graz, AT	May 2012		newcomers (mainly migrants) public in Graz	6000	Austria	FGM_5_Flyer_Welcome Package_Graz.pdf	
FGM-AMOR	6	Project presentation	ECOMM 2012 (European Conference on Mobility Management)	EPOMM (European Platform on Mobility Management)	Immigrants and sustainable mobility: the final frontier? The TOGETHER-training approach	Frankfurt, DE	13/06/2012	http://www.epomm.eu/ecomm2012/#B6	experts, authorities and interested public	30 (workshop session)	worldwide	FGM_6a_Presentation_Panien_B6_ECOMM_2012_FINAL.pdf FGM_6b_Photo_1_ECOMM2012.jpg FGM_6c_Photo_2_ECOMM2012.jpg	
FGM-AMOR	7	Newsletter	EPOMM-Newsletter (e-update October 2012)	EPOMM (European Platform on Mobility Management)	Mobility management supports social inclusion		October 2012	http://www.epomm.eu/newsletter/electron/1012_02_EPOMM_ews.php	experts, authorities and interested public		worldwide		
FGM-AMOR (2013)	8	Project information via e-mail		FGM-AMOR			2012-2013		University of Western Sydney, Transport Planning Management	1	Australia		
FGM-AMOR	9	Project presentation	Final European project conference BICY - Cities and Regions for cycling, Central Europe Programme	Ferrara Province / European Development Agency	Approaching a new target group	Prague, CZ	17/01/2013		mobility and cycling experts	50	European wide	FGM_9a_Agenda_BICY_conference.pdf FGM_9b_Approaching_new_target_group_final.pdf FGM_9c_Photo_BICY_conference.JPG	
FGM-AMOR	10	Project presentation	CIVITAS Vanguard Webinar	Mobiel 21	Mobility training for specific target groups	Graz, AT (Webinar)	22/01/2013	http://www.civitas.eu/index.php?id=140&video=9nkeA8WYRsc(58:40-1:17:50)	mobility experts	52	European wide	FGM_10_CIV_vanguard_WEBINAR_MobilityTraining_Slide_Together_Panien.pdf	
FGM-AMOR	11	Newsletter	ELTIS-Newsletter (e-update March 2013)	ELTIS (The Urban Mobility Portal - IEE)	Project of the month		March 2013	www.eltis.org			worldwide	FGM_11_Eltis_Mobility_Update_March_2013.pdf	
FGM-AMOR	12	Project presentation and discussion round	BikeTalk at the Velocity Conference 2013	Klima aktiv mobil/AEA (Austrian Energy Agency)	How to learn cycling?	Vienna, AT	14/06/2013	http://www.klimaaktiv.at/mobiltaetigkeitsraeumlichkeiten/velocitycountdown.html			Austria		
FGM-AMOR	13	Project presentation	Conference of the Austrian Integration Coordinators	Austrian Integration Funds/Styrian department		Vienna, AT	14/06/2013			30	Innsbruck, Salzburg, Linz, Vienna, Graz/AT		
FGM-AMOR	14	Project presentation	International conference on pedestrian and cycling safety	PRI (La Prévention Routière Internationale) and the All-Ukrainian NGO "Ukrainian Road Safety Association"		Kiev, UA	19.-22.06.2013	http://www.pri.kiev.ua/index.php/en/about-conference	experts in walking and cycling safety		worldwide		

